

THE FEDERATION OF INDIAN PHYSIOLOGICAL SOCIETIES: GENESIS AND OBJECTIVES OF THE FEDERATION

Genesis of the Society

A meeting of some physiologists including the office bearers of different Physiological Societies India was held in the Seminar room of the Department of Physiology, All India Institute of Medical Sciences, New Delhi-110029 on 26th October 1990. The meeting was attended by Dr SK Manchanda (Convener of the Meeting), Dr BK Anand (representing INSA National Committee of IUPS), Dr M Habibulla (representing 1SCAP), Dr ML Madan (Representing SAPI), Dr Usha Nayar and BK Karpoor (representing APPI), Dr V Mohan Kumar (representing AOPS). Though the PSI representatives could attend the meeting on that day, they extended their full support to its decision.

The meeting, presided over by Prof. BK Anand, emphasized the necessity of having a Federation of Indian Physiological Societies which would facilitate the scientific interaction between Indian Physiologists and foreign scientists. The meeting also recognized that it would be advantageous to have a unified approach to various problems of physiological sciences in the country. It was further pointed out that, that a Federation of Asian and Oceania Physiological Societies is likely to be formed during the Second Congress of Asian and Oceania Physiological Societies (AOPS) during November 1990, and that the Indian Federation can be the adhering organization for the same.

All members present unanimously agreed about the need to form a Federation of Indian Societies of Physiological and Allied Sciences. Everyone felt that the Federation should be of such a nature as to allow the independent working of each Society that will affiliate with the Federation. All members contributed their views on preparing a draft of the constitution of the proposed Federation. It was agreed that this constitution will have to be approved by the different adhering Indian Societies.

The Office Bearers of different Physiological Societies of India met again on 22nd and 27th May 1991, at the Department of Physiology, AIIMS, New Delhi to review the progress. By then the constitution and its philosophy had been approved by the executive bodies of the Association of Physiologists and Pharmacologists of India, The Physiological Society of India, Society of Animal Physiologists of Indian and Indian Society for Comparative Animal Physiology. An ad hoc Executive Council of the Federation of Indian Physiological Societies (FIPS) was formed. The council entrusted its President with the responsibility of getting the Federation registered with the Registrar of Society in Delhi. On 20th September, 1991 the Federation of Indian Physiological Societies was registered under Societies Registration Act XXI of 1860 with S/22214 of 1991 as its registration number with an explicit understanding that the office of the Federation shall remain in the union territory of Delhi.

Aims & Objectives: The purpose of the Federation is exclusively scientific, academic and literary and no other. It is for the furtherance of these purposes that specific businesses and the objective of this federation shall be:

- a) To encourage the Advancement of the Physiological Sciences in India.
- b) To promote all such measures as will contribute to the Development of Physiological Science in India (for example publication, arranging lectures etc.)
- c) To foster and encourage research in the Physiological Sciences in India

- d) To hold Scientific Meeting of the Federation periodically i.e. every 2-4 years.
- e) To facilitate the exchange and dissemination of knowledge in the field of Physiological Science and related fields.
- f) To provide a common forum for interaction between the members of the different constituent societies.

All the incomes, earnings and movable, immovable properties of the society shall be solely utilize and applied towards the promotion of its aim and objectives only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred, directly or indirectly by way of dividends bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or the past members. No member of the Federation shall have any personal claim on any movable, immovable properties of the Federation or make any profits, whatsoever, by virtue of this membership.

RULES & REGULATIONS

I. NAME OF THE SOCIETY

The names of the Society will be "THE FEDERATION OF INDIAN PHYSIOLOGICAL SOCIETIES" (it will be referred to as "F!PS" in short form and here below also mentioned as "Federation").

2. MEMBERSHIP DEFINED

The federation shall be composed of members located in India and devoted to the cause of promotion of physiological and allied sciences. Any individual institute/corporate body/federation societies can become the member of the Federation subject to the approval of Governing Body.

3. ADMISSION AND QUALIFICATION FOR MEMBERSHIP

The federation shall consist of a number of regular or full members which are concerned with the studies in physiological and allied sciences. If the membership is refused to a person, the reasons shall be communicated to the person concerned.

4. SUBSCRIPTION

Each adhering Society (Corporate Member Society) will certify the number of members who are on the Societies membership Roll and shall pay an annual subscription of Rs. 5/- per member to the FIPS

Honorary members and academic members are exempted from payment of membership fee.

A supporting member shall be responsible for payment of an annual subscription to the FIPS, the amount of which will be recommended by the Executive Council to the supporting member.

5. CESSATION OF MEMBERSHIP

The Governing Body shall have the power to expel a member from the Society on the following grounds:

- By a no confidence motion passed by the 2/3rd majority of votes,
- On his/her death
- Non-payment of subscription continuously for three months from the due date.
- On his/her written resignation

Reasons for termination of membership will be given in writing.

5(a) APPEALS All the appeals should be referred to the General Body and shall be final

5(b) RE-ADMISSION

In case a member is expelled by the General Body the same cannot be re-admitted unless the member concerned pays all dues up-to-date. The decision of the General Body shall be final.

6 RIGHTS & PRIVILEGES OF MEMBERSHIP

Each member society of the FIPS will have voting rights in the business meeting of the General Assembly of the Federation as determined by the Council of the Federation.

Each member society will be able to participate in the scientific deliberations and other activities organized by the Federation.

II GENERAL ASSEMBLY

1 GENERAL ASSEMBLY/BODY DEFINED

The federation shall have a General Assembly which will be its deliberative body and will consist of delegates who are the representatives of the member societies.

The membership of the General Assembly shall consist of representatives nominated by each regular member society, the officers of the Federation and the other members of the Council.

In addition to discharging such duties as may be prescribed by the Constitution and bye laws of the Federation, the General Assembly shall act as an advisory body in matters pertaining to the general management of the Federation.

The number of delegates representing a regular member society shall be related to the number of physiologists represented by the regular member society as set forth in the bye-laws. The number of physiologists claimed by a member society is subject to review by the General Assembly.

The President and Secretary of the Federation shall be the Chairman and Secretary, respectively of the General Body.

The term of a delegate to the General Body shall be determined by the member society which he/she represents and the term of each delegate shall be considered continuing until a new delegate is appointed by the member societies of the Federation. The appointment of a new delegate should be reported to the Secretary at least two months in advance of the meeting of the General Assembly.

2 POWERS, DUTIES AND FUNCTIONS OF THE GENERAL ASSEMBLY

In a general assembly meeting the following matters shall be discussed: Confirmation of the minutes of the last general assembly Matters related to the promotion of physiological sciences in India Activities of FIPS since the last general assembly meeting

The consideration of the annual statement of accounts and audited balance sheet and of the auditor's report and the inspection notes of the Registrar and the inspector

The confirmation of admission and expulsion of members

The amendment of the bye-laws subject to the sanction of the Registrar

The decision in the following matters require a two third majority of the members attending the General Body

Admission of members

Expulsion of members

Changing the Constitution or bye-laws

Adopting a new Constitution or bye-laws

The President, 1st Vice President, Treasurer and Secretary shall be elected by majority votes of the General Assembly.

3 QUORUM AND NO TICE OF THE MEETING AND PERIOD OF MEETING

- i. The presence of at least one third of the members (whose attendance has been intimated by the affiliating societies) shall be necessary for the disposal of any business at the meeting, ii. At least 10 days' notice of a General body meeting shall be given to members

EXECUTIVE COMMITTEE/COUNCIL 1 EXECUTIVE COUNCIL DEFINED

The executive council will have the executive rights and duties to run the Federation on day to day basis.

2&3 COMPOSITION & STRENGTH

The officers of the Federation shall be President, a First and Second Vice Presidents, Treasurer and the Secretary. The Second Vice President shall be the President or the Chairman of the local organizing committee of the next Congress of the Federation. The Executive Council shall consist of the Officers of the Federation i.e. one President, two Vice Presidents; one Secretary, one Treasurer and other Council members. The total strength of the Council shall not be less than 7 and not more than 11. These council members shall be elected as individuals and not as society representatives. Council members therefore are not entitled to nominate others to represent or vote for them in their absence.

4 ELECTION AND ITS MODE

The officers of the Federation will be elected by General Assembly of the FIPS for a period of three years and shall not be eligible for more than two consecutive terms. All Council members including Officers, e.g. President, First Vice President, Treasurer and Secretary shall be elected by a majority vote of the General Assembly through the mechanism recommended by the Council.

5 TERMS OF THE OFFICE OF THE EXECUTIVE COUNCIL

The officers shall be elected for a term of three years and shall not be eligible for more than two consecutive terms. And officer appointed to fill a vacancy occurring between meetings of the general Assembly shall hold office for the unexpired term and may be elected for one more term.

Consecutive service as an ordinary member of the Council and as an officer shall not exceed 6 years. When new Officers are elected by the General Assembly their predecessors shall continue in office until 31 December next after the election. The names, addresses, occupations and designations of the elected members shall be sent to the Registrar of Societies, Delhi under the provisions of sec. 4 of Societies registration Act.

6 POWERS AND DUTIES OF OFFICEBEARERS

The duties and the functions of the Officers will be set forth in the bye-laws as recommended by the General Body. In addition the following duties will be performed by office bearers:

1 PRESIDENT

A. Shall preside over all the meetings of Executive Council as well as General Assembly of the Federation.

- b. Shall supervise, manage, control and look after all the works of the Federation
- c. Shall be the head of the Federation
- d. Shall have a right by casting vote in case of tie.
- e. Any other function authorized by the General Assembly

i FIRST VICE PRESIDENT shall perform all acts, deeds and works done by the President in his absence and help him in all works and matters of the Federation

ii SECOND VICE PRESIDENT shall perform any other duty allocated by the President

iii SECRETARY

- a. Shall call the meeting of the Executive Council as well as General Assembly after getting the consent of the President. Shall be responsible for informing all the members for such meetings. Shall maintain minutes of the meetings of the Council and General Assembly and circulate them.
- b. Shall run the Federation on day to day basis,
- c. Shall maintain liaison with all affiliating Societies and its members.
- d. Shall make all correspondences on behalf on the Society with ail Govt. /private offices.
- e. Shall be empowered to make expenses up to a sum of Rs. 5007- at a time for the works of the Federation and shall obtain prior written permission of the President for expenses exceeding this limit.

Shall perform any other duty allocated by the President

4TREASURER

- a. Shall prepare the accounts of income and expenditure of the Federation and shall get the same approved by the General Assembly meeting.
- b. Shall keep and maintain the records of income and expenditure of the Federation
- c. Shall collect the subscriptions to the Federation
- d. Shall pay the amount passed by President, Secretary of the Federation and shall obtain the receipt for the same.
- e. Shall keep with him/her a sum of Rs. 500/- for the emergency needs for the functioning of the Federation and shall deposit all excess amount in any scheduled bank in the name of the Federation
- f. Shall be empowered to spend up to a sum of Rs. 500/- but shall obtain the prior permission of the President for expenses exceeding this limit.
- g. Shall perform any other duty allocated by the President.

7 POWERS/DUTIES/FUNCTIONS OF EXECUTIVE COUNCIL

The Council shall exercise all the powers of the Federation except those reserved for the General Assembly meeting, subject to any regulations or restrictions duly laid down by the Federation in the meeting or in the bye-laws and in particular shall have the following powers and duties:

To observe, in all their transactions, the Societies Registration Act and the notified rules and the bye-laws of the Federation (FIPS)

1. To maintain true and accurate accounts of all money received and expended
2. To keep a true account of the assets and liabilities of the Federation
3. To keep a register of members correct and up to date
4. To prepare and lay before the General Assembly an audited balance sheet

5. To examine the accounts, sanction contingent expenditure and supervise the maintenance of the prescribed registers.
6. To appoint, suspend or dismiss employees
7. Generally to carry on the business of the Federation

8 QUORUM AND NOTICE OF THE MEETING

Meeting of the Council shall be held whenever necessary. The attendance of at least one third members shall be required for the disposal of any business. A notice of minimum 10 days will be required to hold a valid meeting.

9 FILLING UP THE CASUAL VACANCIES

If there is any vacancy due to resignation/death or any other cause, of any office bearer or member, the same would be filled up by the Executive Committee but the approval of the same shall be obtained from the General Assembly during its next meeting. An officer appointed to fill a vacancy occurring between meetings of the General Assembly shall hold office for the unexpired term and may be elected for one more term.

IV SUB-COMMITTEE AND COMMISSIONS IF ANY, FORMATION, COMPOSITION, DUTIES & FUNCTIONS

Sub-committees/Commissions can be formed by the Executive Council to deal with specific tasks. The Council will also formulate the duties and functions of the Sub-committees/Commissions as and when formed.

V SOURCE OF INCOME AND UTILISATION OF FUNDS The sources of income of the Society will be

1. Admission fee
2. Subscription
3. Donations
4. Aids/Grants by Government or/and Private Philanthropic Organizations
5. By cultural and scientific programmes

The funds of Federation shall be utilized for the aims and objects of the Federation.

Each member Society shall pay annual dues to the Federation at a rate determined by the General Assembly upon recommendation by the Council. The rate of membership shall have relationship to the total membership of the constituent society.

The financial year of the Federation shall be from January 1 to December 31. All memberships shall be renewable and dues payable as on January 1. All new members should be liable for their dues for the ensuing year on the first day of January after their election.

If necessary the Federation may provide partial financial support as seed money to promote the organization of its Congress. This decision shall be made by the Council. In the event of dissolution or termination of the Federation, title to and possession of all the property of the Federation shall pass forthwith to such organizations which are dedicated to similar purposes and the General Assembly of the Federations shall be deemed best qualified to carry on the functions of the Federation and decide its future.

VI FINANCIAL YEAR

The financial year of the Federation shall be from 1st January to 31st December of the next year.

VII AUDIT OF ACCOUNTS

A registered Auditor shall be appointed to inspect the records of income and expenditure of the Federation and he will submit his report to the Executive Council.

VIII OPERATION OF BANK ACCOUNT

All the incomes of the Federation shall be deposited in a scheduled bank or post office, selected by the Council. The withdrawal of money from the said bank or post office could be done only with the signatures of the Treasurer and President/Secretary.

IX ANNUAL LIST OF MANAGING/GOVERNING BODY (SEC.4OFACT)

Once in every year a list of the office-bearers and members of the Federation shall be filled with the Registrar of Societies, Delhi as required under section 4 of the Societies Registration Act, 1860.

X LEGAL PROCEEDINGS (SECTION 6 OFTHEACT)

The federation may sue or be sued in the name of the President Secretary as per provisions laid down under Section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

XI AMENDMENT

Any amendment in the Memorandum of Association or Rules will be carried out in accordance with procedure laid down under Sections 12 & 12A of Societies Registration Act, 1860

XII DISSOLUTION AND ADJUSTMENT OF AFFAIRS

If the Federation needs to be dissolved, it shall be dissolved as per provision laid down under Sections 13 & 14 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi

XIIIAPPLICATION OFTHEACT

All the provisions under all the sections of the Societies Registration ACT, 1860, as applicable to the Union Territory of Delhi shall apply to the Federation

XIV ESSENTIAL Certificates

Certified that this is the correct copy of Rules and Regulations of the Society/Federation

Bye Laws of FIPS

ARTICLE I: Elections

I (I) A Nomination Committee, which consists of not less than five members, with one of them as Chairman, shall be appointed by the Council not less than six months prior to the meeting of the

General Assembly. The Chairman shall represent the committee and report to the General Assembly and Executive Council. There should be at least one important office bearer of each adhering Society, as member of the Nomination Committee.

1(2) the Nomination Committee shall propose a list of candidates, one for each position of the Executive Council, having ensured that each nominee is willing to serve. This list shall be distributed to every member of the General Assembly at least one month in advance of the meeting,

1(3) the names of candidates can be approved or changed by a majority vote of the members present at the General Assembly, provided it satisfies the required quorum specifically mentioned in the Statutes. In case of a tie vote, there will be a second vote. The Chairman of the meeting shall cast his vote and decide the issue, when there is a second tie, (BYE-LAWS approved by Executive Council of FIPS)

1(4) the members of the Nomination Committee will not be eligible for holding any elected office (President, Vice President, Secretary and Treasurer) of the FIPS.

ARTICLE II: Post of Past President

There will be post of "Past President" in the FIPS Executive Council. The retiring President of FIPS will automatically occupy this position, and will continue to occupy it till the retirement of the next President of FIPS. The post of the "Past President" will not have any defined duty.

GUIDELINES FOR ORGANISING THE FIPS CONGRESS

The Executive Council of FIPS, in its meeting held on 25th June, 1996, formulated the following guidelines for the smooth conduct of the FIPS Congress,

1. The congresses of FIPS will be organized under the aegis of the Federation of Indian Physiological Societies once in three years. The Congress Chairman will consult the President, FIPS for exact dates on which the Congress will be held and these dates will be approved by the Executive Council before announcement.
2. Executive Council should receive information on the constitution of the Local Organizing Committee (s), details of the available facilities and other relevant material well in advance preferably 2 years before the Congress.

At least one Executive Council meeting shall be organized at the venue of the Congress much in advance i.e. 18-24 months before the Congress. The Congress Chairman will extend co-operation to the Executive Council in this regard.

3. The FIPS Executive Council will nominate a Scientific Programme Committee which will determine the content of the scientific programme keeping in mind the special interests of all the constituent societies. The Congress Chairman will take necessary steps to co-ordinate with Scientific Programme Committee, incorporate its suggestions and get its approval.

4. The Congress programme will include the business meetings of various bodies of FIPS i.e. Executive Council, General Assembly, various Commissions and Study Groups in the time slots decided by the Executive Council.

5. Organizers may ask for refundable advance of up to Rs. 20,000/- to be returned to FIPS immediately after the Congress.
6. Savings of the Congress accounts in total shall be transferred to the parent body i. e. FIPS.
7. In view of the obligation that audited statements of accounts and utilization certificates need to be submitted to the funding agencies within 6 months after the Congress, the organizers will be required to give an undertaking that they will abide by this provision and create an appropriate accounting system.
8. To facilitate all these actions and for holding a successful congress of FIPS there needs to be a continuing interaction between the FIPS Executive Council, its Office-Bearers and the organizers of the Congress. The Congress Chairman is expected to play a pivotal role in facilitating such interaction.

The FIPS Executive Council, on 24th May 1997, modified this rule as given below: -
It was decided that 20% registration fee of the FIPS Congress shall be equally shared by FIPS (10%) and the Organizing Society (10%). Similarly all final savings by the congress shall be shared equally by the FIPS and the Organizing Society.

FIPS ORATION

Nobel Laureate Prof Sir A.F. Huxley delivered the first FIPS oration on 16th March 1991. The second, third and fourth orations were delivered by Prof. Y. Oomura, Prof Masao Ito and Prof A. S. Paintal.

On 9th Nov 1998, FIPS Executive Council decided to rename the FIPS Oration as "S.K. Manchanda Memorial FIPS Oration" to honor Late Prof S.K. Manchanda for his contributions to Physiological Sciences in India and FIPS in particular.

The meeting decided on the following rules for the oration: "S.K. Manchanda Memorial FIPS Oration" will be the most prestigious award given by the Federation of Indian Physiological Societies. It would be awarded to distinguished scientists in the field of Physiology. The award would be given to one Indian and one foreign scientist, working in any branch/discipline of Physiology during the FIPS Congress which normally takes place once in three years.

The Award

The award will be given in the form of a plaque.

The Indian scientist receiving the award will be provided the traveling allowance in the form of 1st class (2 AC sleeper) train fare, to travel from the place of stay of the scientist to the venue of the conference and back.

The Foreign scientist will have to arrange the travel expenses from sources available to him/her.

The Organizers of the Congress will provide local hospitality to both the awardees.
The awardees will be required to submit a written manuscript on the topic on which he/she will be delivering the oration.

